

CPAWS SAB CHAPTER
Annual General Meeting Minutes
September 19, 2018
Conference Call

Attendance: The Chapter's Bylaws indicate that a quorum of 10 members must be present at the Annual General Meeting. Attendance was taken and the members present exceeded the number necessary for a quorum. As such, the Annual General Meeting was duly constituted.

1. **Introduction and welcome:**

Phil Nykyforuk, the current Board of Directors chairperson, acted as the chair of the meeting which was called to order at 7:01 p.m. Participants on the call were welcomed. It was noted that this year's Annual General Meeting is a conference call format to recognize that the Chapter is hosting a GALA in February or March and it was felt that two major events would stretch the capacity of the Chapter staff.

It was noted by Gord James, a Chapter member, that he holds two proxies for his daughters who were unable to attend the meeting and had delegated their voting authority to him for this meeting.

Phil Nykyforuk noted that the Chapter has had a successful year. A positive financial picture has allowed the Chapter to grow from five full-time staff members one year ago to nine full-time staff members with a tenth staff member to be hired in the near future. It was noted that the education department continues to successfully deliver programs and that significant conservation successes were achieved in Southern Alberta. Finally, it was noted that the Board recently completed a new Strategic Plan for the Chapter in consultation with the staff.

Phil Nykyforuk noted that all of the necessary information for the Annual General Meeting is posted on the Chapter's website. He explained where to access the information which includes the Annual General Meeting agenda, the audited financial statements for the year ended March 31, 2018, a brief presentation relating to the Chapter's financial results and the minutes of the 2017 Annual General Meeting.

2. **Review and approval of minutes of 2017 AGM**

Motion: To accept the minutes of the Annual General Meeting of September 19, 2017. Moved by Gord James, Seconded by Doug Firby. All in favour, none opposed. Carried.

3. **Approval of 2018 Financial Statements.** Jim Donohue presented the audited financial statements for the year ended March 31, 2018.

Motion: That the audited financial statements of the Canadian Parks and Wilderness Society Southern Alberta Chapter for the year ended March 31, 2018 be approved as presented. Moved by Gord James, Seconded by Jon Mee. All in favour, none opposed. Motion carried.

4. **Appointment of Auditors for 2019**

Motion: That Buchanan Barry LLP is appointed the auditors of the Canadian Parks and Wilderness Society Southern Alberta Chapter for the year ending March 31, 2019. Moved by Jim Donohue, Seconded by Walter Syslak. All in favour, none opposed. Motion carried.

5. **Election of Board of Directors for 2018/1019**

Board nominees standing for re-election: Jim Donohue, Doug Firby, Jon Mee, Phil Nykyforuk, Cinthia Nemoto, Kathi Irvine, Jeff Goldberg, Ross Glenfield and Steve Hrudey.

Phil Nykyforuk noted that Steve Hrudey is not present at the meeting but is willing to stand for election to the Board. He confirmed that in compliance with the Chapter's Bylaws, Steve Hrudey has consented in writing to act as a Director. It was also noted that biographical information for each nominee to the Board of Directors is posted on the Chapter's website.

Motion: That the presented slate of Directors be accepted as the Directors for the Canadian Parks and Wilderness Society Southern Alberta Chapter for the coming year. Moved by Gord James, Seconded by Kathi Irvine. All in favour, none opposed. Motion carried.

6. **Other Business**

Gord James noted that the minutes of this Annual General Meeting should be provided to Buchanan Barry LLP to confirm their appointment as auditors for the upcoming fiscal year.

There being no further business, the Annual General Meeting adjourned at 7:16 p.m.